

Discussion Boards

The Discussion Board is a communication tool that can be used to enhance a course Web site. Conversations are grouped in threads that contain a main posting and all related replies. The Discussion Board Forum page is the first page accessed when the Discussion Board link is clicked from the Instructor Control Panel.

From the Student view:

Read/Respond to a Thread

1. Click on the Discussion Board button, or the Discussion Boards link in the Communication section.
2. Click on the Discussion link.
3. Click on the Reply button.
4. Fill in the Message field.
5. Scroll down to the bottom of the page and click the Submit button.

Create a new Thread

1. Click on the Discussion Board button, or the Discussion Boards link in the Communication section.
2. Click on the Add Forum button.
3. Fill in the Title and Description fields.
4. Scroll down to the bottom of the page and click the Submit button.

More Information

Q: How do I add a file to my Discussion Thread? (if available)

A: In the Reply area, there is an Option to Browse for an Attachment. Click on the Browse button and select your file.

Note: File names should be accessible via cross platforms (works on Macs and PC's). All files should have a three letter file extension (such as .doc or .htm), which designates its file type. To prevent conflicts, file names should contain no spaces or special character except the underscore (_) and only one period before the file extension (ex: HomeWorkOne.doc).